



## 2022-2023 Bus Rules and Procedures

Hello and welcome back to school. Listed below are the bus rules for all Miami East students. These rules are guidelines from the State Law and our District policy. The rules are for the safety of all students'. Please make sure that your son/daughter's bus number is on the emergency medical forms before you return them to school.

Due to the number of student's on the buses drivers cannot allow any extra passengers for any reason. If your son/daughter needs to have a friend ride home, you will have to provide the transportation for them. Also, your son/daughter by law is required to get on and off of the bus at their designated stop.

### **Rules on the bus.**

- Please be at the bus stop **5 minutes before** the driver is scheduled to arrive. I know times vary some with the first few weeks of school. When waiting for the bus please stand in your **Designated Place of Safety**. The bus driver will tell your son/daughter where they are to wait when school starts. Students are also required to wait at their **Designated Place of Safety** after being dropped off in the afternoon until the bus has left the bus stop. *If waiting for the bus in your vehicle, please have the child out of the vehicle prior to the bus arriving.* Drivers do not have time to wait for students to gather their belongings and exit vehicle at the bus stops. **We also ask that you turn an outside light on to make your child more visible in the mornings, and it is also a reminder to your driver that you are riding.**
  - **Missing the bus:** If your son/daughter has missed the bus, you must bring them to school. It is against State law to chase the bus.
- For left side crossers the driver will have you wait for a hand signal before crossing the road. A hand signal for right side will be used as well. The driver will be instructing your son or daughter on this procedure when school starts. All bus drivers follow the State Law for loading and unloading procedures.
- Keep **all** of your belongings in your book bag at all times while on the bus. Do not have perfume or cologne or any type of body spray out on the bus. Keep all pencils, markers and ink pens in your book bag at all times. This will prevent damage to the seats. If a student writes or poke holes in the seats they are responsible for the cost to replace the seat cover. **Do not add anything that dangles or hangs from the book bag. These items can create a safety hazard when getting caught in the handrails.**
- Any large items and glass containers cannot be transported on the school bus. All students' belongings **MUST** fit in their book bags. Instruments (anything larger than a trumpet) and athletic bags must fit in the students lap and cannot extend above the protective barrier or displace the other students in the seat. If so; they too must be transported by the parent to and from school. **Book bags on wheel are not permitted on the buses at any time.** Elementary and JH students **are not permitted** to bring baseball or softball bats on the buses.

*Rules cont. on other side*

- Drivers will be assigning seats per school policy. You must stay seated in your assigned seat and keep the aisle way cleared at all times. **This Means: No sitting sideways in a seat.** The seat that you sit in is the seat that you remain in until the bus driver arrives at your bus stop.
- **Remind App:** Your driver will be adding you to the Remind App for their bus. It will be the only communication used by the driver if there would be a bus delay during route times. Please sign up with your bus driver if you have not done so in the past. You should receive an invite from your driver within the first week of school.
- The noise in the bus must remain at a level where the driver can hear the engine run, buzzers for warnings if something goes wrong, and the school radio on the bus at all times. Your child may visit with the person or persons in their seat, but the driver will not allow them to shout from seat to seat.
- Do not eat; chew gum or drink on the bus.
- No swearing, teasing or harassment on the bus.
- Personal Headsets or I pods are **not permitted** during loading and unloading times.
- **Cell Phones**----Are Not Permitted to be used on buses at any time. They cannot be used for video or recording at any time. They must be silenced or turned off during transport. They also are not allowed out at bus stops at any time during the pick up or drop off. Students need to pay attention to their bus driver and their surroundings and not to be distracted at the bus stops.
  - **If cell phones are used inappropriately at any time they will be taken away and given to the building principal.**

Any questions or concerns can be directed to the Transportation Coordinator, Mrs. Knoop, at (937) 335-7505 Ext. 1150 or you may email her at [kknoop@miamieast.k12.oh.us](mailto:kknoop@miamieast.k12.oh.us)

