

REQUEST FOR OUT OF STATE TRIPS

Must be submitted to the superintendent a minimum of ten (10) days before the monthly Board of Education Meeting.

Teacher requesting trip _____

Organization affiliation _____

Destination of trip _____

Dates of the trip _____

Educational value of the trip and the connection to course objectives and program:

Evaluation of the trip's value (to be given to the building principal and superintendent within ten (10) days of the trip's completion. _____

Chaperones:

_____	_____
_____	_____
_____	_____

Students participating (use back if necessary)

Principal's Approval _____

